

## PRIVACY POLICY

This privacy policy sets out how Hope Mansell Village Hall uses and protects any information that you give us when you use this website. We are committed to protecting and respecting your privacy. This policy (together with our Terms and Conditions and any other documents referred to on it) sets out the basis on which any personal data we collect from you, or that you provide to us, through your use of this website, will be processed by us.

For the purpose of the General Data Protection Regulation, we are a 'processor'. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it. We may change this policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes. This policy is effective from 1 March 2022.

### WHAT WE COLLECT

We may collect the following information:

- Name
- Contact information including email address
- The nature of your enquiry

### WHAT WE DO WITH THE INFORMATION WE GATHER

We may process information contained in any enquiry you submit to us regarding services ("enquiry data"). The enquiry data may be processed for the purposes of communicating event details with you. The legal basis for this processing is consent.

### MARKETING

We will not share your information for marketing purposes with anyone.

### SECURITY

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.

### ABOUT COOKIES

A Cookie is a file containing an identifier (a string of letters and numbers) that is sent by a web server to a web browser and is stored by the browser. The identifier is then sent back to the server each time the browser requests a page from the server.



Cookies may be either “persistent” cookies or “session” cookies: a persistent cookie will be stored by a web browser and will remain valid until its set expiry date, unless deleted by the user before the expiry date; a session cookie, on the other hand, will expire at the end of the user session, when the web browser is closed.

Cookies do not typically contain any information that personally identifies a user, but personal information that we store about you may be linked to the information stored in and obtained from cookies.

### **THE TECHNICAL PLATFORM**

The Hope Mansell Village Hall website is hosted on the Wix.com platform. Your data may be stored through Wix.com’s data storage, databases and the general Wix.com applications. They store your data on secure servers behind a firewall.

All direct payment gateways offered by Wix.com and used by our company adhere to the standards set by PCI-DSS as managed by the PCI Security Standards Council, which is a joint effort of brands like Visa, MasterCard, American Express and Discover. PCI-DSS requirements help ensure the secure handling of credit card information by our store and its service providers.

### **LINKS TO OTHER WEBSITES**

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

### **CONTROLLING YOUR PERSONAL INFORMATION**

We will delete your personal information after 12 months and will not disclose your personal information to any third party.